

# Table of Contents

- Requirements Impact Assessment Template** ..... 3
- Requirements Impact Assessment Template** ..... 4
- Document Information** ..... 4
- 1. Overview** ..... 4
  - 1.1 Purpose ..... 4
  - 1.2 Scope ..... 5
- 2. Requirement Details** ..... 5
- 3. Impact Assessment** ..... 5
  - 3.1 Technical Impact ..... 5
  - 3.2 Business Impact ..... 5
  - 3.3 Compliance and Regulatory Impact ..... 5
- 4. Risk Assessment** ..... 5
- 5. Alternatives Considered** ..... 5
- 6. Recommendations** ..... 5
- 7. Approval and Sign-off** ..... 6
- 8. Appendices** ..... 6



# Requirements Impact Assessment Template

## What is Requirements Impact Assessment Template?

A Requirements Impact Assessment Template is a structured tool used by Enterprise Solution Architects and Architecture Project Managers to evaluate the effects of proposed changes in requirements on existing systems, architecture, and processes within an organization. It helps ensure alignment with best practices and frameworks like TOGAF by providing a systematic way to analyze how changes might impact project scope, resources, timelines, and stakeholder needs. This assessment enables organizations to make informed decisions, manage risks effectively, and facilitate clear communication among project teams and stakeholders by documenting the implications of requirements changes and ensuring that they align with the overall architectural vision and strategic objectives.

[template](#)

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### AI Prompt: Requirements Impact Assessment Template

Imagine you're a [senior project manager] tasked with assessing the impact of changes in project requirements on your organization's strategic goals. You need a comprehensive [Requirements Impact Assessment Template] that will help you systematically evaluate potential effects, prioritize them, and communicate findings effectively to stakeholders. Consider utilizing a template that includes sections for [requirements identification], [stakeholder analysis], [impact metrics], and [risk assessment examples]. Tailor this template as your project's complexity evolves, ensuring it meets the specific needs of your team and aligns with your [enterprise architecture standards]. The output should culminate in a clear, actionable report that not only identifies impacts but also suggests adjustments and mitigations, ultimately supporting informed decision-making in your project lifecycle.

[Learn more ...](#)



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# Requirements Impact Assessment Template

## Document Information

- **Document Title:** Requirements Impact Assessment
- **Version:** 1.0
- **Created By:** [Your Name]
- **Creation Date:** [Date]
- **Last Updated:** [Date]

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## 1. Overview

### 1.1 Purpose

Describe the purpose of this impact assessment and its relevance to the enterprise architecture.

## 1.2 Scope

Define the scope of the requirements being assessed.

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## 2. Requirement Details

Req-001 [Description] [Driver] [Stakeholders] [High/Medium/Low] [Effort Estimate]
Req-002 [Description] [Driver] [Stakeholders] [High/Medium/Low] [Effort Estimate]

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## 3. Impact Assessment

### 3.1 Technical Impact

- **Systems Affected:** List the systems that will be impacted.
- **Architecture Changes:** Describe any changes needed in the architecture.

### 3.2 Business Impact

- **Business Processes Affected:** Identify the processes affected.
- **User Impact:** Describe how users will be impacted.

### 3.3 Compliance and Regulatory Impact

- **Regulations Affected:** List any compliance or regulatory issues affected.
- 

## 4. Risk Assessment

RSK-001 [Description] [Low/Medium/High] [Low/Medium/High] [Mitigation Plan]
RSK-002 [Description] [Low/Medium/High] [Low/Medium/High] [Mitigation Plan]

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## 5. Alternatives Considered

- Describe any alternative solutions that were considered and their pros/cons.
- 

## 6. Recommendations

- Provide recommendations based on the impact assessment.
-

## 7. Approval and Sign-off

[Approver 1] [Role] [Date] [Signature]  
[Approver 2] [Role] [Date] [Signature]

## 8. Appendices

- Include any additional supporting information or documentation here.



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