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Architecture Templates

Request for Architecture Work Template

What is Request for Architecture Work Template?

The Request for Architecture Work Template is a structured document used by organizations to initiate and formalize requests for architectural work within the framework of enterprise architecture, often guided by best practices such as TOGAF (The Open Group Architecture Framework). This template typically outlines the objectives, scope, stakeholders, and specific requirements for the architectural engagement, ensuring that all relevant aspects are considered and communicated effectively. By providing clarity on the desired outcomes and constraints, the template facilitates alignment between business needs and architectural solutions, promotes stakeholder engagement, and establishes a foundation for governance and oversight throughout the architecture development process. Adopting this template aids organizations in achieving consistency, efficiency, and strategic alignment in their architectural endeavors.

template

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AI Prompt: Request for Architecture Work Template

Imagine you are embarking on a project that requires a comprehensive [Request for Architecture Work Template] to ensure all stakeholders are aligned and informed. Your task is to develop a template that clearly articulates the scope, objectives, and expected outcomes of architectural initiatives within your organization. For inspiration, consider examples like the [agile development framework] or the [TOGAF architecture development method], which emphasize collaboration and flexibility. As you craft your template, feel free to adjust the content to better suit various project sizes or industry needs, tailoring the sections to include specifics such as [stakeholder involvement], [resource allocation], and [key deliverables]. The final output should be a concise and user-friendly document that serves as a guide for teams to initiate architecture work effectively and efficiently, providing additional resources or links for deeper understanding and best practices in enterprise architecture.

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Request for Architecture Work

Requestor Information

- **Name:**
- **Department:**
- **Email:**
- **Phone Number:**

Project Overview

- **Project Name:**
- **Project Description:**
- **Business Objectives:**
- **Expected Outcomes:**

Scope of Work

- **Type of Work Required:**

  - [ ] Architecture Assessment
  - [ ] Solution Architecture

      - [ ] Technology Evaluation
      - [ ] Process Improvement
      - [ ] Other:

  - **Specific Deliverables:**

  - **Assumptions:**

Timeline

  - **Requested Start Date:**
  - **Requested End Date:**
  - **Key Milestones:**

Stakeholders

  - **Key Stakeholders:**

  - **Stakeholder Expectations:**

Budget and Resources

  - **Budget Available:**
  - **Resources Needed:**

Risks and Dependencies

  - **Potential Risks:**

  - **Dependencies on Other Projects:**

Additional Information

  - **Any other relevant details:**

Approval

  - **Requestor Signature:** _____
  - **Date:** _____
  - **EA Team Signature (if applicable):** _____
  - **Date:** _____

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