

Table of Contents

- Business Capability Model Template** 3
- Business Capability Model Template** 4
 - 1. Introduction** 4
 - 2. Capability Categories** 4
 - Capabilities 4
 - Capabilities 5
 - 3. Capability Relationships** 5
 - 4. Capability Assessment** 5
 - 5. Roadmap** 5
 - 6. Conclusion** 5

Business Capability Model Template

What is Business Capability Model Template?

A Business Capability Model Template is a structured framework used to define and visualize the essential capabilities of an organization, encapsulating what the business can achieve rather than how it achieves it. It serves as a foundational element in enterprise architecture practices, particularly in alignment with methodologies like TOGAF (The Open Group Architecture Framework). By providing a clear and standardized way to articulate the capabilities required to deliver on business objectives, this template aids Enterprise Solution Architects and Architecture Project Managers in identifying gaps, optimizing resource allocation, and ensuring that IT strategies align with business goals. It facilitates effective communication across stakeholders, enhances strategic planning, and supports initiatives like digital transformation, making it a vital tool in driving organizational maturity and agility.

template

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AI Prompt: Business Capability Model Template

As a passionate advocate for Application Lifecycle Management and a seasoned Enterprise Architect skilled in [TOGAF] and [Architecture Project Management], I invite you to explore the intricacies of the [Business Capability Model Template], which serves as a crucial blueprint for aligning your organization's strategies with its operational capabilities. Imagine a scenario where a company is struggling to streamline its processes and effectively leverage its resources; your task is to create a comprehensive [Business Capability Model Template] that delineates core capabilities, identifies gaps, and aligns them with strategic goals. Consider examples such as a template that maps customer relationship management capabilities against sales objectives, or one that highlights digital transformation initiatives to enhance operational efficiency. Feel free to adjust the template based on specific industry needs or organizational structures, ensuring that it remains relevant and actionable. The desired output is a detailed yet user-friendly model that empowers stakeholders to visualize and assess business capabilities, ultimately driving growth and innovation. As extras, incorporate visual elements like capability heat maps and maturity models to enrich the template and facilitate better understanding and communication among teams.

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Business Capability Model Template

1. Introduction

- **Purpose:** Outline the purpose of the business capability model.
- **Scope:** Define the scope of the capabilities covered.

2. Capability Categories

- **Category 1: [Category Name]**
 - Description: Brief description of the category.

Capabilities

- **Capability 1.1: [Capability Name]**
 - Description: Description of the capability.
 - Owner: [Owner Name/Title]
 - Maturity Level: [Initial, Developing, Established, Optimizing]
 - Dependencies: [List Dependencies]

- **Capability 1.2: [Capability Name]**

- Description: Description of the capability.
- Owner: [Owner Name/Title]
- Maturity Level: [Initial, Developing, Established, Optimizing]
- Dependencies: [List Dependencies]

- **Category 2: [Category Name]**

- Description: Brief description of the category.

Capabilities

- **Capability 2.1: [Capability Name]**

- Description: Description of the capability.
- Owner: [Owner Name/Title]
- Maturity Level: [Initial, Developing, Established, Optimizing]
- Dependencies: [List Dependencies]

- **Capability 2.2: [Capability Name]**

- Description: Description of the capability.
- Owner: [Owner Name/Title]
- Maturity Level: [Initial, Developing, Established, Optimizing]
- Dependencies: [List Dependencies]

3. Capability Relationships

- **Diagram:** Insert a visual representation of the relationship between capabilities.
 - Legend: [Explanations of the symbols used]

4. Capability Assessment

- **Assessment Criteria:** Outline criteria used to assess the capabilities.
- **Current State:** Summary of current maturity levels of highlighted capabilities.
- **Future State Goals:** Outline goals for future maturity of capabilities.

5. Roadmap

- **Short-Term Initiatives:** List initiatives to enhance capabilities in the short term (0-1 year).
- **Medium-Term Initiatives:** Initiatives in the medium term (1-3 years).
- **Long-Term Initiatives:** Initiatives in the long term (3-5 years).

6. Conclusion

- Summary of findings and importance of business capabilities in achieving strategic objectives.



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